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| **#** | **Question** | **Response** |
| 1 | What aspects of the project do you feel went well? |  |
| 2 | What aspects of the project should be changed for the future? |  |
| 3 | Do you feel you had good communications on the project? |  |
| 4 | Did the project meet or exceed the chartered goals? |  |
| 5 | Did we finish within the expected timeframe? |  |
| 6 | Did we finish with the quality and functionality expected? |  |
| 7 | Were all expected deliverables provided, list below:  a.  b.  c.  d.  e. |  |
| 8 | Do you consider the project to be closed? |  |
| 9 | With this project/pilot’s closure, what next steps will your team be taking for its advancement? |  |
| 10 | Stakeholder(s) Signoff: |  |