Information & Technology Governance Executive Committee Meeting Minutes

March 28, 2024

Location: Online, via Zoom

In attendance

Chairs	x	Andreas Bohman
	x	Sarah Norris Hall
Members	x	Lou Cariello
		Charles Costarella
		Anind Dey
	x	Sheila Edwards Lange
		Kristin Esterberg
		Mary Gresch
	x	Mindy Kornberg
	x	Fredrick Nafukho
	x	Simon Neame
	x	Eric Neil
	x	Mari Ostendorf
		Phil Reid
		Brad Simmons
	x	Denzil Suite
		Joy Williamson-Lott
Guests	x	Isaac Straley
	x	Jane Yung
	x	Bin Guo
	x	Roland Lai
Governance Operations Team	x	Piet Niederhausen
	x	Rupert Berk

Meeting materials: 2024-03-23 I&T Gov Executive Committee Materials

Minutes

Discussion: I&T Governance Charter
- Sarah encouraged members to review the I&T Governance Charter, share feedback by 4/12, and then come prepared to vote at the next meeting on 4/22.

Discussion: Information Security and Privacy Domain Report-out

- Jane and Isaac, as co-chairs of the Information Security & Privacy governance domain, shared information about the membership, planned topics for upcoming meetings
- Jane described the Privacy Official position, established to comply with HIPAA, and how it fits within UW Healthcare
- Jane covered were the roles and responsibilities of a privacy compliance program, and the relationship of the Public Records Act to privacy policies
- The domain co-chairs also proposed expectations for how they would work with the Executive Committee and invited discussion
- They also shared the proposed workplan for 2024 for this domain (see materials for details)

Update: I&T Governance Decision-Making: UW-IT Husky TV Service

- On behalf of the Enterprise Technology domain, the co-chair Bin Guo gave an update on the plan approved by that domain for the Husky TV service operated by UW-IT.
- That decision is:
    - UW-IT should retire its central service for Husky TV and end service in June 2024. UW-IT should use its funding surplus to retire the service and return the remainder to customers.
    - HFS is expected to continue to provide TV services in common areas where required by start of Autumn quarter 2024 – using a vendor such as Comcast – and making this service available to other UW units if desired.
    - Any new/replacement services will be extended to all three campuses, including the new Big10+ streaming service.
- On behalf of the I&T Governance, this decision will be formally communicated by Governance Operations to the VP of UW-IT.

Discussion: I&T Governance Topic Buildout

- Members worked in virtual breakout rooms to identify future ideas to address. Report-outs from room highlighted the following:
    - Need to invest in **technologies at scale**; needs decision-making in order to save money and have coherence; needs a coherent funding model; wide variety of licensed solutions in different units – we could be working together more, leveraging our buying power, and sharing expertise to manage the solutions and vendors
    - Need a new **student database**, and the funding to do that
    - Adaptive **accessible technology** in the classroom; need to address disability accommodations; into compliance with regulations – related to AI technologies that could help
        - And more generally: envision what **the future classroom** looks like; guide the future architects – accessible technology helps all students
        - Action: Scope a potential pilot
    - Growing need for **data storage & retention**; especially research data and their preservation for the future – plus open science and data sharing
    - University wide approach to **identity management**; including **Husky Card** physical access and systems access – foundational for everything constituents do – very impactful for UW Medicine; the same person can have many roles

- Action: Husky Card work under way that can be a catalyst for broader discussion; many challenges, and they span the whole UW; currently doing a security & risk assessment
  - **Artificial intelligence** – new Task Force; many opportunities; recommendations may emerge from AI Task Force
  - And continue to bear in mind: **Workday** and **cybersecurity**