

Subject: 2018 Planned Change to UW Alumni and Affiliate Email Services

You are receiving this message because our records indicate that you are a University of Washington alumni, former student, or University affiliate with active email service(s) provided by the UW.

The UW is modernizing its email services and this effort will involve significant changes to our current offerings, including for alumni, former students, or University affiliates. The goals are to provide current students, faculty and staff with the latest email, collaboration and productivity tools, to facilitate compliance, and to protect sensitive data.

Email has changed dramatically over the past several years, and the UW's homegrown systems can no longer keep up with more modern and cost effective solutions, such as those offered by Google and Microsoft. In addition, given the growth of email use, keeping up with state and federal compliance requirements has become increasingly burdensome.

Therefore the UW can no longer support email and collaboration services ([UW G Suite by Google](#) and [UW Office 365 for Education](#)) for alumni, former students, and University affiliates. **Access to these email and collaboration services will end, and all data will be deleted effective July 31, 2018.**

You will still be able to log in to other UW services with your UW NetID. **You will also retain your UW email address, which you should set up to forward to a private email service in order to continue to receive email sent to that address.**

Whether you are using UW's homegrown email systems (Deskmail, Alpine, Web Alpine and Pine), UW Exchange Online and the Microsoft Office 365 suite, or UW Gmail and Google G Suite, **you will need to migrate personal files and email to a personal service if you wish to preserve them.** Also, you must work with your former home department or unit to remove and retain official UW records if you have them, taking care to preserve UW records according to records management guidance and the [General Records Retention Schedule](#) or the [UW Medicine Records Retention Schedule](#).

Please refer to these steps for [alumni, former students and affiliates](#) for further details. UW-IT offers a range of online resources and migration tools. The following online documentation explains how to migrate your existing UW email account to a private email service (and how to set up a private email account should you need one), as well as how to set up forwarding from UW email to a private email service.

- [Email Modernization Program - Timeline & Resources](#)
- [Set up a Private Email Service](#)
- [Change UW Email forwarding \(select forward to and type in your private email address in the box\)](#)
- [Migrating from UW Deskmail to Outlook.com](#)

- [Migrating from UW Gmail to personal Gmail](#)
- [Migrating from UW Gmail to Outlook.com](#)
- [Migrating from UW Office 365 to Outlook.com](#)
- [Migrating from UW Outlook Live to Outlook.com](#)
- [Manually Deactivate your UW Email Service](#)

More information will be sent in the coming months.

The UW Information Technology Service Center is available 24x7 to assist you. Please email help@uw.edu or call 206-221-5000 for assistance.

Thank you,

UW-IT Email Modernization Program Team