Your Entrust Token

**Why did I receive this token?** You have been granted access to a restricted resource that requires you to log in with your password and the number generated by your Entrust token.

You will enter your token number on this screen when you log in to a web application such as OPUS, OWLS, ETR/PTR, MyGrad, or ASTRA, etc.

You will enter your token number on this screen when you log in to Keynes.

**How do I turn the token on and generate a token number?** Hold the button down until the status bar fills the display with dashes. Release the button as soon as the token number appears. You will have about 30 seconds to enter the number before the token turns off and the number disappears.

**How do I turn the token off when a token number is displayed?** The token will turn off after 50 seconds of inactivity. You can quickly press and release the button to turn the token off, but the preferred method is just to wait 50 seconds.

**Help! My token is displaying rotating information instead of a token number.** This can happen if you hold the button down for approximately 2 seconds when a token number is displayed. Your token will turn off after 50 seconds.

**What else do I need to know?** If your login attempt fails your token may be out-of-sync. You can test and synchronize your token at: [https://uwnetid.washington.edu/manage/](https://uwnetid.washington.edu/manage/) or you can contact the UW Technology Service Center at the phone number below for help.

**Return of Tokens:** Tokens are assigned to individuals that have a current UW Business need, but they remain the property of the UW. When tokens are no longer needed, they must be returned to the UW-IT Service Center, 4333 Brooklyn Ave NE, Box 359540, Seattle, Wa 98105

**License Management:** Each user that is assigned a token consumes a license. Unused licenses will be considered “unused” if the person it has been assigned to has not used their token to log in for more than 2 year. At that time the license will be re-claimed by Access Management.

**Questions?** Email your questions to help@u.washington.edu or call the UW Technology Service Center at 206.221.5000.