

CONNECT TO A DATA CUBE

A STEP-BY-STEP GUIDE CONNECTING TO A DATA CUBE.

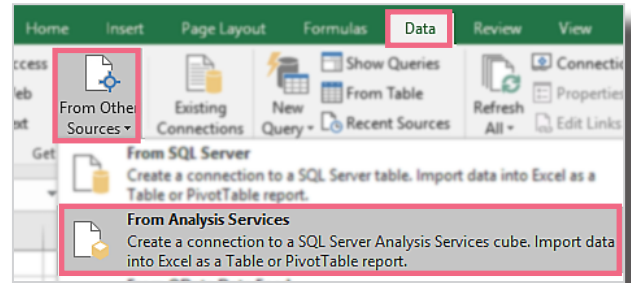


1 OPEN

To access and use a cube, first open Microsoft Excel on your computer and start a new blank workbook.

Note: You are not limited to only Excel. You can follow similar steps using Tableau.

- Select the **"Data"** tab at the top
- Select **"From Other Sources"**
- Select **"From Analysis Services"**



Next, the **"Data Connection Wizard"** will open. You will use the wizard to connect to the data cube.

2 CONNECT

- Type **"cubes.uw.edu"** into the **"Server name"** field

Connect to Database Server

Enter the information required to connect to the database server.

1. Server name:

3 LOG IN

UW CAMPUS NETWORK

- Select **"Use Windows Authentication"**

2. Log on credentials

Use **Windows Authentication**

Use the following User Name and Password

User Name:

Password:

OR

OTHER NETWORKS

- Select **"Use the following User Name and Password"**
- Type **"netid\[yourNetID]"** and **password**

2. Log on credentials

Use **Windows Authentication**

Use the following User Name and Password

User Name:

Password:

- Click **"Next"**

4 SELECT

Next, choose the database connection and cube that you want to view.

Example: I want to view "ResearchAdminData" cube.

- From the database dropdown, select **"ResearchAdminData"**
- From the list, select **"ResearchAdminData"**
- Select **"Next"**

Connect to a specific cube or table:

Name	Description	Modified
RAD		7/11/2018
ResearchAdminData		7/11/2018

That's it! Now select **"Finish"** and you are connected to the cube!